

**City of Patterson**  
**Parks, Recreation & Beautification Commission Minutes**  
**Regular Meeting of September 21, 2022**

**1. Call to Order**

Chairperson Gabriela Fernandez-Hernandez called the Regular Meeting of the Parks, Recreation & Beautification Commission of the City of Patterson to order at the City Hall Zoom Meeting at 5:16 P.M.

**2. Roll Call**

**Present:** Commissioners: Gabriela Fernandez-Hernandez (Chair), Adolfo Virgen (Commissioner), and Renelle Layfield (Commissioner).

City Staff: Deputy Director Robert Andrade (Ex-Officio Member), Deputy Director Sonia Delgado (Interim Secretary), Diana Hernandez (Recreation & Community Services Administrative Service Manager), Adrian Laurel (Environmental Compliance Specialist), and Bryan Stice (Community Development Director).

**Absent :** Oscar Roman (Commissioner)

**3. Statements of Conflict :** None

**4. Items from the Public:** None

**5. Approval of Meeting Minutes**

The minutes for the July 27, 2022, Special meeting were reviewed and approved by the Commission by 3-0 vote.

**6. Review of Action Items:** None

**7. Agenda Items**

New & Returning Business

**7.1. Welcome new Commissioners**

Chairperson Gabriela Fernandez-Hernandez welcomed the new Commissioners to the meeting. The Commissioners confirmed that they had reviewed the Ralph M. Brown Act "Meeting Laws Guide" provided via a weblink. Ex-Officio Member, Robert Andrade, welcomed and provided an overview on the commission and Ralph M. Brown Act and directed the new members to the weblink provided on the agenda and

provided them a quick summary of the rules and laws that can be considered a violation as well as how many members must be present to have a quorum to be able to have a meeting. Must have at least three (3) members at a meeting. Additionally, Robert provided detailed information on electronic communications and side meetings that can be grounds for violating the Ralph M. Brown Act.

Commissioner Virgen appreciated the overview provided on the Ralph M. Brown Act as it can be very long and extensive. Chairperson Gabriela Fernandez-Hernandez did ask who she would direct questions with regards on how to apply for the commission or questions regarding projects the commission is working on.

## **7.2 Downtown Revitalization Committee**

Chairperson Gabriela Fernandez-Hernandez introduced the item and welcomed Director Bryan Stice to the meeting and for his time. Director Stice introduced himself and provided a background on the City's Downtown Master Plan and Downtown Patterson Revitalization Visioning Report. The Downtown Visioning and Master Planning has been in progress since 2015. He provided a detailed overview of each of the phases of this process (Visioning, Project Planning & Funding, Project Design, and Project Implementation). The city is current in the Project Planning & Funding phase. This phase includes developing a Master Plan (which is in progress), setting priority projects and project reviews and approvals. The city has concluded the public outreach period. There was information regarding this survey was sent through the utility bills with a link to submit comments during this period from all stakeholders.

Director Stice also presented a map showing the City's downtown core area to be able to illustrate the planning area for the Master Plan. The comments received from all stakeholders would allow the Planning Consultant to bring together a report showing what ideas the community has for the downtown master plan. The next step would be to have a joint Planning-Council workshop in October, complete a DRAFT of the Master Plan document based on ideas received, and put out for review/comment. A venue for presenting the DRAFT Master Plan would be at this commission meeting.

Chair Gabriela Fernandez-Hernandez thanked Director Stice for his presentation and is familiar with the plans that he presented. She also asked where the funding would be coming from to fund the projects. Director Stice advised that this is a very expensive project and some of the planning has been funded through the General Fund. All projects would be looked at project to project basis and the city would determine what types of funding opportunities to help fund the projects (for example grant funds, which can be competitive and difficult to acquire). If there are